

Assistant Superintendent

## Marshfield R-1 School District

170 State Hwy DD Marshfield, Missouri 65706 PH 417-859-2120 FAX 417-859-2193 www.mjays.us



Secretary, Board of Education

Special Services 170 State Hwy DD

Melynda Van Note Director

Alvin Richardson

Director of Assessment, Data and Accountability

Garrett Lowder Executive Director of

Academic Services

**High School** 370 State Hwy DD

> Jeff Curley Principal

Michael Crews Assistant Principal

**Brad Hurley** Assistant Principal

Junior High

660 N Locust St

**Doug Summers** 

Daphne Grandel Assistant Principal

Shook Elem

180 State Hwy DD

**Heather Sample** Principal

**Becky Weigand** 

Assistant Principal

Webster Elem

650 N Locust St

Michelle Mitchell Principal

Julie Underhill

Assistant Principal

Hubble Elem

600 N Locust St

Mallory Robertson

Sabrina Francis

Assistant Principal

TO:	FAX #								
Previous school district									
Address of previous school:									
STUDENT NAME	IEP? Y/N	504? Y/N	DOB	GRADE	PREVIOUS SCHOOL/BUILDING				
Dates of attendance:			Reason for leaving:						
		_	-						
Dates of attendance:			Reason for leaving:						

REGISTRATION/ ENROLLMENT REQUEST FOR RECORDS

The student(s) listed above are seeking to enroll in our district. Pursuant to the Missouri Safe Schools Act of 1996, we request that the following records be sent as soon as possible:

Reason for leaving:

Reason for leaving:

- Academic transcript, achievement test scores or other documents which reflect the students educational achievement
- All special education records including the IEP and evaluation
- Health and immunization records
- Legal documents pertaining to custody/guardianship and/or parental rights
- All disciplinary records

Dates of attendance:

Dates of attendance:

Other

Send records to: Email: enrollment@mjays.us or Fax: 417-859-2193

Please email IEP/SPED documents to: marta.fraker@mjays.us

I hearby give my permission for the release of records for	he abov	ve named	student(s).		_
Parent/Guardian	Ī	Date			
			(	)	
Parent Address			Parent Ph	none	

Parent email REQUIRED (please print clearly)

Confidentiality Notice

The documents accompanying the facsimile transmission may contain confidential information, which is legally privileged. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, or the person responsible for delivering it to the intended recipient, you are hereby notified that any disclosure, copying, distribution or use of any of the information contained in this transmission is strictly PROHIBITED. If you have received this transmission in error, please immediately notify us by telephone. Thank you.